

TAKE OVER OF LOANS

Borrower's Letter for debiting his Loan A/C for repaying his existing Loan

STATE BANK OF INDIA

_____,
_____,
_____.

File / Ref No: _____

Date : _____

Dear Sir,

Sub : _____.

(Details of particulars should be given)

I / We / are enclosing the copies of the letter addressed to _____ (Financial Agency) & the confirmation letter dated _____ received from them.

2. I / We request you to repay my / our outstanding dues for an amount of Rs. _____ (Rupees _____) due and payable by me / us for the above housing loan account. I / We authorize you and your representative to obtain delivery of all the title deeds and other security documents (if not applicable please delete) from the _____ (FA) as stated in the letter dated _____ written to _____ (FA).

Yours faithfully,

Signature

Name:

Address:

Encl: As stated above